

Information Systems Technology Program

Work Request

The Information Systems Technology Instructor reserves the right to accept or reject any project. All projects must meet the students' educational needs.

Individual requesting job _____

Address _____

Date of request _____ Phone (w) _____ (h) _____

Computer brand _____ Model _____

Serial number _____

Accessories: Please do not bring accessories with computer unless requested by the IST instructor.

Description of job needed:

Agreement: I, the undersigned, have read and understand the policy on the back page and do hereby agree to indemnify and save harmless the town of Skowhegan, the MSAD #54 School Board and any agents, officers or employees thereof, against injury arising out of or in any way connected with the job involved and to accept full responsibility for the costs which will be incurred in the preparation and completion of the above described job. I realize that the program is under no obligation to complete the job or meet the requested completion dates.

A donation of 10% of the cost of parts in addition to payment for the cost of parts will be made to the IST program to offset the cost of consumable materials used in repairs.

Name (please print)

Signature