

**Meeting of Board of Directors
March 5, 2020, 7:00 pm
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on March 5, 2020, at 7:00 pm at Skowhegan Area Middle School. All Board members were present.

1. Call to Order

The Chair called the meeting to order at 7:00 PM.
Flag Salute followed.

2. Good News and Recognitions

There were no scheduled presentations.

3. Approval of the Minutes – 2/13/20

**ON A MOTION BY Goff French, seconded by Jennifer Poirier,
the Board voted to approve the minutes of the Board of Directors’
meeting of 2/13/20, into the public record. (999 yes)**

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of intent to retire from Craig Campbell, Math Teacher at Skowhegan Area High School, effective June 2020.

The Superintendent acknowledged and accepted a letter of intent to retire from Carla Burnham, Enrichment Resources Teacher at Skowhegan Area Middle School, effective June 2020.

The Superintendent acknowledged and accepted a letter of intent to resign from Leona Sinclair, Speech/Language Pathologist, effective June 2020.

The Superintendent acknowledged and accepted a letter of intent to retire from John Malek, Ed Tech/RTI Math at Skowhegan Area Middle School, effective June 2020.

b. School Personnel

Jean Pillsbury, Principal of Bloomfield Elementary School, shared that the Parent Teacher Group held a Paint Nite with 40 students and 40 parents participating.

c. Visitors

There were no visitors who wished to speak.

5. Committee Reports

a. Finance Committee – 2/13/20

ON A MOTION BY Jean Franklin, seconded by Amy Rouse, the Board vote to accept the minutes of the Finance Committee meeting of 2/13/20 into the public record. (999 yes)

Jean Franklin, Committee Chair, reviewed the minutes. There were no recommendations.

b. Building Committee – 2/24/20

ON A MOTION BY Theresa Howard, seconded by Derek Ellis, the Board voted to accept the minutes of the Building Committee meeting of 2/24/20 into the public record. (999 yes)

Theresa Howard reviewed the minutes. There were no recommendations.

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Jennifer Poirier, seconded by Jean Franklin, the Board voted to approve nominations page 1. (999 yes)

b. Report on Assessments Payments to Date

The Superintendent shared that as of March 5, 2020, all six towns, including Canaan, Cornville, Mercer, Norridgewock Skowhegan and

Smithfield were current on their monthly assessments, with March assessments due on the 20th.

c. Update on New School Construction Project – Architect Selection

The Superintendent shared the DOE’s guideline sheet which provides an overview for project planning purposes. The timing and requirements in regard to the school construction review and approval process were reviewed. The Superintendent also shared and reviewed DOE’s Rating List by priority, which is based on a rating of the overall needs of evaluated school facilities for Major Capital School Construction Projects (North El-#2, Bloomfield-#23, Canaan-#24, Skowhegan Area High School and Somerset Career and Technical Center-#31 and Margaret Chase Smith School-#45).

Ongoing discussions regarding Pre-K accommodations continue with Scott Brown, DOE’s Director of School Construction.

d. 2020-2021 Status Quo Draft Budget

The Superintendent presented and reviewed the 2020-2021 Status Quo Draft Budget to the Board. The Support Services and Educational Policy/Program Committees will review their sections of the draft budget throughout the month of April. At this point, increases for teacher salaries, workers’ comp and health insurance rates area unknown.

e. Other

The Superintendent shared Poverty Results for February, which was 59.71% district wide.

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent shared that the March 2nd Teacher Workshop Day was a huge success. The *Choose Your Own Adventure* Workshop provided participant-driven professional development for K-12 educators. Mr. Moody thanked staff and all involved in the planning process.

On March 25th the Somerset Career and Technical Center, in collaboration with MSAD 13, will be hosting an event, *Re-Imagine the Future: Improving Outcomes for Our Graduates*. SCTC Director, David Dorr, explained the purpose of the meeting is to gather as much input from participants with an end result to develop a set of student competencies that will best prepare our students for the evolving complexities of the 21st Century. These

competencies will then form the basis for developing strategic plans for education for both MSAD 13 and SCTC.

In regard to the Mascot Survey, there were 1,422 online submissions and 75 hardcopy submissions, with 305 different name suggestions. The entries will be reviewed with Administration and then will go to the Board's sub-committees for review.

The Support Services Manager shared that interviews for a bus mechanic vacancy will be held next week.

8. Old and Unfinished Business

There was no old or unfinished business discussed.

9. Introduction of New Business

Amy Rouse shared that the Skowhegan Area High School will host the One-Act Play Festival on March 6 and 7.

10. Adjournment

The Board adjourned at 7:48 pm.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools