

**RSU 54/MSAD 54**

**Meeting of Board of Directors  
June 30, 2020, 7:00 p.m.  
Skowhegan Area High School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on June 30, 2020, at 7:00 p.m. at Skowhegan Area High School Gymnasium. Jean Franklin\* and Dixie Ring\* were absent. \*excused

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

a. Flag Salute followed.

2. Approval of the Minutes – 6/18/20 and 6/23/20

**ON A MOTION BY Goff French, seconded by Jennifer Poirier, the Board voted to approve the minutes of the Board of Directors' meeting of 6/18/20, into the public record. (913 yes)**

**ON A MOTION BY Amy Rouse, seconded by Todd Smith, the Board voted to approve the minutes of the District Budget Public Hearing of 6/23/20, into the public record. (913 yes)**

3. Communications

a. Letters – There were no letters shared.

b. School Personnel – No School Personnel wished to speak.

c. Visitors – There were no visitors who wished to speak.

4. Superintendent's Report

a. Vacancies, nominations, recommendations

There were no nominations.

b. Report on Assessments Payments to Date

The Superintendent shared that as of June 30, 2020, Cornville, Norridgewock, Skowhegan and Smithfield were current, with June assessments paid. Canaan paid a portion of June assessment, and Mercer was outstanding for June and a portion of May assessment. Assessments are due on the 20<sup>th</sup>.

c. Update on Graduation – 6/20/20

The Board Chair shared that all details for graduation were well planned by the high school administration and staff and followed CDC guidance of maintaining social distancing. Principal Bruce Mochamer thanked the Board Chair, Superintendent and Assistant Superintendent for presenting and honoring each student during the 14 half-hour blocks, each block consisting of 6 students and their families. Board members have received positive feedback from families and community on the well-planned graduation ceremonies.

d. Update on New School Construction Building Study

The Superintendent shared that the site study report on the new school construction project should be received for review at the next board meeting. Assessment of other district schools will take place and anticipate a recommendation in August.

e. Report on Food Delivery Process

The Superintendent reported that 118,000 meal deliveries were made during the month of June and 441,200 have been delivered since March.

f. Update on 2020-2021 Budget Process

The District Budget Referendum will be held in each town on July 14<sup>th</sup>. The Board will meet on July 16<sup>th</sup> to sign warrants and certify the Computation and Declaration of Votes.

g. Acknowledgement of Retiring MSAD 54 Staff

Due to COVID-19, the annual District Retirement Celebration could not be held, the Superintendent acknowledged staff who retired in June.

Retiring staff include:

Carol Clement – Title I Ed Tech II at North El – 30 years of svc  
Catherine Farmer – SpEd Teacher at SAMS – 39 years of svc  
Iver Lofving – Art Teacher at SAHS – 28 years of svc  
Rean McGinley – Social Studies Teacher at MSLC – 27 years of svc  
Ann Thiboutot – Guidance Counselor at SCTC – 23 years of svc  
Carla Burnham – G/T Teacher at SAMS – 21 years of svc  
Mary McCann-Baker – Guidance Counselor at MCSS – 17 years of svc  
Patti Champagne – Gr 1 Teacher at Bloomfield – 16 years of svc  
Cola Larlee – Ed Tech at SAMS – 6 years of svc  
John Malek – Ed Tech/RTI Math at SAMS – 5 years (sub since ‘1997)  
Laura Pineo – School Nutrition Director -retired in Dec – 14 years of svc

The Board Chair acknowledged Superintendent Colbry’s retirement, effective June 30<sup>th</sup>, following 17 years of service in MSAD 54.

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent reported on the following:

- Highlights of the Summer edition of *School Talk* were shared and include articles on the changes in administration at the Superintendent’s Office; Remote Learning Survey; School Lunch forms; and Graduation ceremonies.
- Ongoing Professional Development Sessions continue.
- A report on the outline of what the start of school will look like will be shared with the Board at its meeting on July 16<sup>th</sup>.
- 750 responses have been received on the Remote Learning Family Survey. The summary of the results will be shared with the Board at the upcoming meeting.
- The CARES Act Relief Funding, which will be allocated to districts via the Title I formula will assist in the coordination of COVID-19 preparedness and response efforts, including training and professional development for staff, as well as the cost of educational technology and infrastructure. These funds may not be used to offset any prior spending and must be spent on additional COVID-19 related expenses.
- Weekly meetings with administrators continue, as well as with Kennebec Regional Superintendents.

The Assistant Superintendent shared his enthusiasm to be the next Superintendent and is honored to have worked with Superintendent Colbry. The Support Services Manager reported that the auditorium seating project has commenced. The track restoration project is on schedule, with paving to take place during the week of July 13.

The Support Services Manager thanked Superintendent Colbry for the opportunity to work with him for the past 5.5 years.

8. Old and Unfinished Business

There was no old or unfinished business discussed.

9. Introduction of New Business

There was no new business discussed.

10. Adjournment

The Board adjourned at 7:29 pm.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools