Promethean Activinspire Presentation

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Making your own Page
How to Get a Background

1. Click this button on your Page Browser to open your resources

2. Click on triangle to open your Backgrounds

3. Click this button to get your resource
How to Get a Background

Click on one of the folders and the backgrounds will appear below.

Scroll to a background that you like. DOUBLE Click on the background and it appears on your page.
Download new Resource Packs with Backgrounds.

Information about this is on page 25+
Creating your own Backgrounds
1: Open a blank page, hold control key down and click mouse OR right click. Then select Set Background.

2: Choose "Image" and click Browse to find the image for your background.

3: Select image and click open

4: Select what type of "fit" you want, select "apply" to see. If cool, click ok.
The image should now be your background.
5: Open your resource library to the folder where you want to put the background. Click on the icons.

6: Hold control key down and click mouse OR right click on page and choose Add Background.

7: You’ll have to rename it in the browser. Click on your new background and the icon in top right corner appears. Click on it and hit “Rename Resource File”. Name it!

Click here to go to a background on the internet to download.
On the right is my "Tool Bar"... you can *Customize* yours with what you need by clicking at top of screen (menu bar)...

**Activinspire - Preferences** - (you get a dialogue box) - **Tools** - (finally click button) - **Commands**. This lets you put in new tools and take off ones you don't use. See next page for a visual.
This is what the first dialogue box will look like. Click on the word “Tools”.

This is what the 2nd dialogue box will look like when you click on the button “Commands”. The right side is your current tool bar. The left side is the tools you have can chose. The buttons on the bottom let you add - remove - rearrange your current Tool Bar.
To make a text box for writing... click on the "T" then CLICK and DRAG the cursor across the screen. When you let up on your mouse button your box is ready to write in... it will say "Type Here" and look like this...
To adjust the SIZE of the text box...#1 click on the **ARROW** in the menu bar.

#2 - To adjust the SIZE of the text box... the circles form your area. If you grab any circle you can make the box larger or smaller. It moves your words as you change the size.
What each button does...

When you're typing, notice it keeps going

- move text box
- rotate text box
- works like the EDIT in Menu Bar
- can make it more TRANSLUCENT
- grouping thing together
- Layering - moves higher layer
- Layering - moves lower layer
- Duplicates exact text box
- Makes Text Larger
- Makes Text Smaller
- gives cursor to let you type in box
At the top of the Flip Chart Page is a bar that lets you do other quick commands to your text when you're working in a text box mode.
To make SHAPES, LINES, ARROWS for your page, click on the 'circled box'.

What will appear on the right side of your screen is the "OBJECT Toolbox".

If you click on the circled spot MORE Objects will appear.
The Key Objects to use when designing your page and how it works

1 - MAKES STRAIGHT DIAGONAL LINES
2 - MAKES STRAIGHT HORIZONTAL LINES
3 - MAKES STRAIGHT VERTICAL LINES
4 - FOR FREEHAND DRAWING
5 - MAKES POLYGONS - DRAW - CLICK - DRAW - CLICK - ETC... WHEN YOU CLICK ON A VERTEX YOU HAVE DRAWN, IT MAKES YOUR POLYGON
6 - MAKES CURVES - SAME STEPS AS #5

IMPORTANT: Before you select a shape object to use, be sure to pick a COLOR or the Transparent Square

This square with an X is for when you want your shape to be transparent
The key objects to use when designing your page and how it works

This is for making "ARROWS"

This is for making "Speech Bubble"

You can adjust the sizes of each object by clicking and dragging either of the yellow squares.
To Put Images on your page there are 2 methods I use...

FIRST and MOST Important...
Click on the ARROW to put on an image.

Method #1 - click and drag an image from the internet to the flipchart page
Method #2 - click on image, (edit-copy) click on the flipchart page, (edit-paste)
At the top-right of your flipchart page is a button called, "Design Mode". When the button is **BLUE** that means all action buttons work. When you are presenting be sure it is blue.

When you are designing a page with action, click on this button first (it will turn **RED**) and NO ACTIONS will work. You need this to edit and design your page.
How to Connect Pages in your Flipchart

#1 - get an image
#2 - click on the image to make it active (circles on edges)

#3 - click on the icon which gives you ACTIONS.
#4 - pulldown the All Actions to "Page Actions".

#5 - click on Another Page
#6 - put in the page number you want to connect to...
#7 - click Apply Changes
How to Connect to a Web Site

#1 - Pull down from Insert --- to Link --- to Web Site... and let up on mouse

#2 - This gives you this dialogue box. Type in or paste copy the website address that you want in top box.

#3 - choose one of 4 ways (Text, Image Icon, Action Object, existing object) to make an action to get to web site.
How to Connect to a Web Site

http://nfl.com  **Text** - gives you the actual web address

*Image Icon* - gives you the button shown on the left

*Action Object* - gives you a box shown on the left. If you drag this over words or a picture on your page it will act as the link to your website

*Existing Object* - lets you make a picture the website link...

1 - click on image that will be the link
2 - Go through steps 1-3 from previous page
3 - click on this button to get Select Object screen
4 - your image should be highlighted, if not click on other images to find it
5 - you must hit **TWO** OK buttons to get it to work.
How to Put Helpful Tools on your Page

Instead of using the tool bar or menu bar... you can put some tools that you use right on the page as an action button.

1. Click on the object browser button.
2. Click on the Drag and Drop button.
3. Click on a Tool
4. Drag it onto the page

The tools that I find most useful for the math class are... Protractor - Ruler - Start/Stop Vote -

There are some other useful tools...
Calculator - Dice Roller - Clock - Shape Recognition - Handwriting Recognition

BUT these we must connect to an object... next page for these
How to Put Helpful Tools on your Page

Some tools need you to create a button... here are the steps.

#1 - Find an object you want to make as your button.
#2 - Click on the object so the circles appear.

#3 - Click on the object browser button.
#4 - Click on the Current Selection button.
#5 - Click on Command Actions

#6 - Click on the TOOL you want to activate.

#7 - Click Apply Changes

#8 - The object will then get a square around it and it can be resized, bigger or smaller. The square disappears when you unclick the design button.
Getting Premade Flipchart Lessons

Click on the 'Register' top right of page

Promethean Planet

Fill in the info and you are now a member at NO CO$T!

Now that you're a member sign in.

Click on **Resources** and a bunch of selections appear. Click on **Lesson**
Getting a Free Lesson

#1
The quickest way to find what you want is type in a **keyword** and click GO.

#2
You can now browse to find exactly what you want. The top tells how many selections.

#3
You can now see each page and get a description of the objective. If you like it hit the DOWNLOAD button. Right side of page.

#4