MEMBERS: Lynda Quinn, Jean Franklin, Goff French and Peggy Lovejoy

ALSO: Jon Moody, Mark Hatch, David Leavitt, Brent Colbry and Stephen Blatt Architects

1. Recap – Site Approval and Progress
   Stephen Blatt Architects (SBA) reviewed progress thus far on the building project including the site-approval process. The firm is excited about the Margaret Chase Smith Site and the many benefits it has for the new school design and the local community.

2. Educational Specs Process/Review
   Stephen Blatt and Brent Colbry shared an overview of the educational specifications process. The committee received a handout outlining the state process. The district began with informational (K-12) staff meetings early last fall and began gathering feedback from staff with school-based meetings with elementary educators in the spring. Staff provided feedback directly during meetings, through cards and written feedback, and through a digital form. All information was collected and shared with SBA.

3. Concept Design Process
   Stephen Blatt reviewed the Concept Design process with the committee. This important step will include feedback from all stakeholders in our schools as well as feedback from the community. It is about gathering information about the program that informs the design of the building. SBA has spent several days in the district meeting with staff groups (i.e., nursing staff, Title I, Art, etc.) and will continue these meetings over the next few weeks. SBA held a district-wide meeting for any staff to listen and share feedback both last week as well as earlier today. SBA joined district leadership in a tour of Educare and are excited that the state has supported providing space for the age 0-3 programming that currently exists at Bloomfield through the district’s partnership with KVCAP.
4. **Next Steps**

The committee reviewed the state building project Timeline and Future Required Votes. If all goes to schedule, the new elementary school will be completed for the opening of school in August of 2025.

Public Hearings with Architects Stephen Blatt and Doug Breer have been scheduled. The goal of these public meetings is to inform and engage stakeholders early in the design phase of the new state-funded elementary school project. This is an opportunity for members of the public to offer insight and ideas, and to identify community priorities. This public input and community involvement is essential to a successful, collaborative design process, and the creation of a wonderful new school facility.

- 9/30 – 6:00PM  Canaan Elementary School
- 10/14 – 6:00PM  SAHS Auditorium
- 10/28 – 6:00PM  ZOOM

5. **Adjourn**