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### **Assignment of Students to a Teacher and Classes, K-8**

It is important that school personnel and parents work together for the best educational interests of children. The objective of the proper teacher/class assignment of students is to place each child into an environment that maximizes both the student's and the school's educational potential. Our primary goal is a well-balanced classroom. The principal is responsible for the teacher/class assignment for each student. The principal will seek input from sending and receiving teachers, counselor(s), and special education staff/Student Assistance Team (if appropriate). Principals will also seek input from the student's parent(s). In schools with more than 2 teachers at grade level, if parents wish to make a request they must submit at least two teacher names to be considered. Each school will also provide for a review process by which a parent may request a reassessment of the placement. After the review process, the principal will make the final recommendation.

Criteria to be considered in the assignment of a student to a teacher/class are the following:

- well balanced, heterogeneous classroom
- boy-girl ratio
- learning or special education considerations
- teacher input
- parent input
- learning style of students
- social relationship/needs

Each principal will develop a procedure for student placement that reflects this policy. The procedure will be distributed to parents and faculty at the beginning of April.