

MSAD #54 Recertification of Professional Staff

Renewal Plan

Renewal plans should be submitted to the Certification Steering Committee immediately after receiving renewed certification. Please submit your renewal plan prior to earning credits. Contact hours count only after the renewal plan has been signed. Modified plans may be submitted at any time, but must be submitted prior to implementation.

Teacher _____

Original Date: _____

Modified Date: _____

Teaching Certificate _____

Expiration Date: _____

Professional Improvement Goals: *(You may use the 10 Teaching Standards and/or evaluation goals.)*

Categories for Earning Credit: *(See handbook for detailed description of categories)*

Please check all areas that apply:

	College/University Courses/In-service Coursework	<i>No limit</i>
	Workshops/Conferences/Webinars/Webcast/Virtual Meetings	<i>up to 3 credits or 45 contact hours</i>
	Individual or Group Study/Research/Curriculum Project*	<i>up to 3 credits or 45 contact hours</i>
	Travel*	<i>Up to 45 contact hours</i>
	Work Experience / Course and In-service Instruction*	<i>Up to 45 contact hours</i>
	Committee Work	<i>Up to 45 contact hours</i>
	Mentor or Student Teacher / Practicum Supervisor	<i>Up to 45 contact hours</i>

** Category requires additional written plan **prior to** renewal activity and a written report upon completion.*

(For committee use)

Date Approved: _____

MSAD #54 Certification Chair/Co-chair Signature: _____