

**Meeting of Board of Directors
June 20, 2019, 7:00 PM
Skowhegan Area Middle School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on June 20, 2019, at 7:00 PM at Skowhegan Area Middle School. Christy Johnson*, Peggy Lovejoy*, Jennifer Poirier* and Kathy Wilder* were absent. *excused

1. Call to Order

The Chair, Dixie Ring, called the meeting to order at 7:00 PM.

Flag Salute followed.

The Chair turned the meeting over to the Superintendent of Schools to allow for the Election of a Board Chair.

2. Annual Reorganization meeting

a. Election of Chair

Jeannie Conley nominated Dixie Ring and Derek Ellis seconded the nomination.

Todd Smith nominated Lynda Quinn and Karen Smith seconded the nomination.

There being no other nominations, the Secretary declared nominations closed. **Lynda Quinn was elected Chair of the Board by a vote of 433 to 387.**

b. Election of Vice-Chair

Jean Franklin nominated Maryellen Charles and Theresa Howard seconded the nomination.

There being no other nominations, the Chair declared the nominations closed. **Maryellen Charles was elected Vice-Chair of the Board.**

c. **Election of Finance Committee Chair and Finance Committee**

Dixie Ring nominated Jean Franklin and Theresa Howard seconded the nomination.

Jeannie Conley nominated Darcy Surette and Derek Ellis seconded the nomination.

There being no other nominations, the Chair declared the nominations closed. **Jean Franklin was elected Chair of the Finance Committee by a vote of 433 to 281.**

The Chair recommended the Finance Committee stay with current members with Jean Franklin, Maryellen Charles, Jennifer Poirier and Lynda Quinn as Committee Members.

On a motion by Mark Bedard and seconded by Jean Franklin, the Board voted to stay with the current members of the Finance Committee, Jean Franklin, Maryellen Charles, Jennifer Poirier and Lynda Quinn. (393 yes, 278 no)

3. Approval of the Minutes – 6/6/19

ON A MOTION BY Goff French, seconded by Jean Franklin, the Board voted to approve the minutes of the Board of Directors' meeting of 6/6/19. (820 yes)

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of intent to retire from Ann Barriault, Transportation Director.

The Superintendent acknowledged and accepted a letter of resignation from Jena Kamps, Grade 4 Teacher at Margaret Chase Smith School.

The Superintendent acknowledged and accepted a letter of resignation from Tandra Blake, Custodian at Skowhegan Area Middle School.

The Superintendent acknowledged a letter of appreciation from Tennis Coaches Andrew Staples and Paul Deagle to the Skowhegan Fire Department for their assistance in cleaning off the tennis courts for the start of the spring season.

- b. School Personnel – There were no school personnel who wished to speak.
- c. Visitors
Community member Allison Dorko requested future updates on the process of changing the school mascot.

5. Committee Reports

- a. Personnel Committee – 6/6/19

ON A MOTION BY Dixie Ring, seconded by Amy Rouse, the Board vote to accept the minutes of the Personnel Committee meeting of 6/6/19 into the public record. (840 yes)

Theresa Howard, Committee Chair, reviewed the minutes. There were no recommendations.

- b. Support Services Committee – 6/13/19

ON A MOTION BY Jean Franklin, seconded by Theresa Howard, the Board voted to accept the minutes of the Support Services Committee meeting of 6/13/19 into the public record. (840 yes)

Jean Franklin, Committee Chair, reviewed the minutes and asked the Board to vote on the following recommendations:

ON A MOTION BY Jean Franklin, seconded by Amy Rouse, the Board voted to authorize sending a bond request to the District voters in November 2019 for \$750,000 to pay for track repairs auditorium seating and installing an irrigation system on the soccer field. (840 yes)

ON A MOTION BY Jean Franklin, seconded by Goff French, the Board voted to approve Policy IC: School Calendar and Policy ID: School Day, as presented. (840 yes)

ON A MOTION BY Jean Franklin, seconded by Goff French, the Board voted to approve and accept the donation from Tractor Supply of unsold inventory to Skowhegan Area Middle School in the amount of \$1,500+ value. (840 yes)

6. Superintendent's Report

a. Vacancies, nominations, recommendations

ON A MOTION BY Theresa Howard, seconded by Karen Smith, the Board voted to approve nomination pages one, two, three and four. (840 yes)

b. Update on Assessment Payments from Towns

The Superintendent shared that as of June 20th the towns of Canaan and Cornville were current with June assessments paid. Norridgewock, Skowhegan and Smithfield were outstanding for June; and Mercer was outstanding for May and June. Assessments are due on the 20th of each month.

c. Approval of Policy GBEB – Staff Conduct with Students

The Superintendent reviewed draft Policy GBEB – Staff Conduct with Students and recommended approval of the policy, as written.

ON A MOTION BY Amy Rouse, seconded by Jeannie Conley, the Board approved Policy GBEB – Staff Conduct with Students, as written. (840 yes)

d. Computation and Declaration of Votes

The Superintendent shared the Computation and Declaration of Votes of the District Budget Validation Referendum held June 11, 2019. A total of 617 affirmative and 292 negative votes were declared on Article 1, relating to the adoption of the District's 2019-2020 budget. A total of 617 affirmative and 282 negative votes were declared on Article 2, relating to continuing the budget validation referendum process.

ON A MOTION BY Maryellen Charles, seconded by Dixie Ring, the Board voted that the Computation and Declaration of Votes dated June 20, 2019, and attached hereto be approved.

FURTHER VOTED that the Computation and Declaration of Votes be entered upon the records of RSU 54/MSAD 54.

FURTHER VOTED that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.

(840 yes)

Following the vote, the Board of Directors signed the Computation and Declaration of Votes.

e. Approval and Signing of Assessments Warrants

ON A MOTION BY Maryellen Charles, seconded by Dixie Ring, the Board voted to approve and sign the Assessment Warrants for the District's six towns, as presented. (840 yes)

Following the vote, the Board of Directors signed Assessment Warrants.

f. Other

In order to avoid a July meeting for the sole purpose of approving nominations of new staff, the Superintendent requested the Board's authorization to fill vacancies and issue contracts with nominations to be accepted by the Board at its next meeting in August.

ON A MOTION BY Jeannie Conley, seconded by Jean Franklin, the Board authorized the Superintendent to continue the hiring process for vacant positions, with nominations to be finalized at the next Board meeting in August. (840 yes)

The Superintendent reviewed plans for moving forward with complying with Board policy and the law to remove remaining Native American Imagery and nicknames from the schools over the summer. A plan for how to approach the selection of a new mascot/nickname will be developed over the summer and presented to the Board in August/September for review. The concept is to have a process that welcomes community suggestions and ultimately would have student input and approval by the Board sometime this next school year.

7. Authorize Issuance of Tax and Revenue Anticipation Note

The Superintendent reviewed the bids received for the \$2,000,000 Tax and Revenue Anticipation Note. Skowhegan Savings Bank, with an interest rate of 2.55%, was the lowest offer. The Superintendent requested the Board's approval to authorize the issuance of a \$2,000,000 Tax and Revenue Anticipation Note, as follows:

ON A MOTION BY Theresa Howard, seconded by Todd Smith, the Board voted to approve to authorize issuance of a \$2,000,000 Tax and Revenue Anticipation Note in the form presented to this meeting and that the Secretary file an attested copy of said vote with the minutes of this meeting. (840 yes)

8. Assistant Superintendent and Business Administrator

The Assistant Superintendent shared the following:

- Staff are being hired for the 21st Century Grant After Summer School Program.
- 90-110 students participated in the Title I Summer School Program
- In addition to the Credit Recovery Summer School Program at the high school, other programs include Financial Literacy, Dual Enrollment Psychology Class, HVAC at KVCC and Career Prep
- A poem written by one of our teachers to a student was shared

The Support Services Manager reported that all projects are moving along great.

9. Old and Unfinished Business – Nothing was shared.

10. New Business not listed on the Agenda

Jeannie Conley commended the Adult Ed Graduation Ceremony she recently attended.

Maryellen Charles commended Dixie Ring for her time as Board Chair.

11. Adjournment – The meeting adjourned at 8:11 p.m.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools