This guide will walk you through creating a NWEA Test Session for your class.

1. Setting Up Testing Session

Go to: https://teach.mapnwea.org

Click Continue

Using credentials sent to you by “Welcome to NWEA’s Measures of Academic Progress (MAP)!”

Log into NWEA MAP.

Click Manage Test Sessions

Choose Test My Class if you want to set up a session for a whole class. Choose Find Student if you need to find a particular student to test.

When this process is complete you will have set up a session that links students with the test(s) they will be completing.
You will see a window with your classes listed. Choose one of the classes you will be testing. If you are testing (proctoring) two classes at the very same time choose both classes.

![Class list screenshot]

You now have a Test Session

![Student list screenshot]

You will next see a listing of students for the class you have chosen to test. It is important that you look at the list and **ONLY** check students who are currently in your class. Once the student is attached to a test they are using a NWEA license and their efforts will impact district/school data.
Click the box in front of students' names that will be tested in this session. Once all students who are testing are chosen click on the Assign Test(s) drop button.

Choose the test

Click Assign
You will next see the students you have chosen to test with a Test Assignment. Please make note of the Test Session Name and the Session Password

![Test Students](image)

When students are ready to test they will need to have the Testing Session Name and Session Password.

To save this session for a Quick Start at a later date you will need to end the testing session and save the sessions.

Click End Testing Session

Give your session a name that will help you recognize and know details of the session later.
Starting a Test Session

Have students log into computers and start the NWEA Browser

Students will enter the Session Name and Password.

Students will wait for you to start the session. See next page for student instructions.

Click Test My Class
Click Saved Sessions

Choose the session you wish to test. Click Test Now

In the next screen you will see students if they have logged into the session.

They will need to be confirmed to start the test.
Student View
Have students log into computers and start the NWEA Browser
Students will enter the Session Name and Password.
Is this correct?

Name: Avez Avila
Session: JGmath32
Test: MAP: Math 2-5 Common Core 2010 V2

Basic Student Information
School: Mark Twain Elementary School
Grade: 6
Birth Year: 2004

Yes  No

Please wait for the proctor to confirm your information.

Name: Avez Avila
Session: JGmath32
Test: MAP: Math 2-5 Common Core 2010 V2

Basic Student Information
School: Mark Twain Elementary School
Grade: 6
Birth Year: 2004

Student