## **Recalculate Final Scores**

When you have made changes to an assignment or category or if there has been a change on the server you will need to Recalculate your scores to push the change through. Please see the directions below for help with this process:

1. Go to the Grading menu and Click the **Scoresheet** tab.



2. From the gradebook menu bar, choose **Tools > Recalçulate Final Scores**.



Choose Standards. It is ok to choose both.	Recalculate Final Grades	
	Classes*	Select Classes
	1 Class: B1(D1-D1A) Foundation of Art	
	Traditional Final Grades	
	Standards Final Grades	

**Note**: This recalculation applies to the currently selected class only.

You must perform the process for all classes for the change to take effect in all classes.

You can recalculate each class individually or choose all the classes that need to be updated with any recent change.

	Recalculate Fina	l Grades		×
7 8 4 7 7 8	Classes*	-	Select Classes	^
	1 Class: B1(D1-D1A) F	B1(D1-D1A) Foundation of Art	17-18	3 🔽
	Standards Fina	Other Classes		
	7	B1(D2-D2A) Foundation of Art	17-18	5
		B2(D1-D1A) Foundation of Art	17-18	3
		B2(D2-D2A) Foundation of Art	17-18	ŝ
		B3(D2-D2A) Study Hall	S2	2
		B4(D1-D1A) Pers Direct Vis Art	17-18	ŝ